



8697 Alta Canyon Drive
Sandy, Utah 84093
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CLOSING CHECKLIST

A=Not Started

B=In Progress

C=Completed

- | A | B | C | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Determine/Hire closing agent (escrow officer, title agent, real estate attorney, agent or broker, or lending institution), time, place, date. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Deposit earnest money in escrow account. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Fix outstanding credit report items if any exist. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Make financial arrangements (apply for and receive mortgage or other financing). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Receive and OK all applicable disclosure statements. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Contract for professional termite and structural inspections. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Approve property repairs/modifications. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Purchase homeowner's insurance. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Get property appraised and surveyed (your lending institution may handle these details). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Obtain mortgage insurance, if required (your lending institution may handle this). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Know your closing costs (lender makes good faith estimate, closing agent gives final notice). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Get cashier's check for balance required from escrow (down payment plus closing costs minus deposits). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Final inspection before closing. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Have the deed recorded at closing. |

